



SUMMIT FARMERS MARKET GUEST VENDOR GUIDELINES AND PROCEDURES

Businesses may apply to participate as a guest vendor in the Summit Farmers Market for up to 4 times during the season.

PROCEDURE:

1. Complete the application and all the other forms on the website <https://www.summitdowntown.org/events/farmers-market/>.
2. Please use the [Applicant Checklist](#) to ensure that all the necessary forms are complete when you submit your documents.
3. The allocated space is 10' x 10'.
4. Each business must bring their own table(s), chair(s) and tent (weights are required) and only use the space assigned.
5. The selling hours are 8am – 1pm; you must arrive by 6:30am (no cars are allowed after 7am) and be set up by 8am. The On-Site Manager will direct you to your location.
6. Process:
 - Once all your documents are received, it may take 2 weeks for the Summit Farmers Committee to review your application.
 - You will be informed via email or phone call of the committee's decision.
 - Guest vendors may participate up to 4 times during the season.
 - Guest Food Vendors pay \$75 per Sunday, which must be paid after acceptance and prior to participation.
 - Guest Non-Food vendors pay \$50 per Sunday, which must be paid after acceptance and prior to participation.

If you have any questions about the procedure, please contact Marin Mixon, Summit Farmers Market Administrator, marin@summitdowntown.org.

2.10.2020