



## Summit Downtown, Inc. Arts + Cars Food Truck Regulations

Thanks for your interest in becoming a vendor at Arts + Cars 2019! Please carefully read these regulations. By submitting your application, you are indicating that you understand and agree to abide by these regulations. **All applications must be received no later than August 15.**

**Selection Process:** You will be notified when your application is received. Only complete applications will be reviewed. Applicants will only be contacted again if they have been accepted.

**Fees:** Payment in full is due upon acceptance to the event. Summit Downtown, Inc. (SDI) pays the permitting fees for participating vendors, as such, vendors who need a Fire Permit (who have a heat source) will pay \$300 (includes \$54 Fire Permit Fee and \$75 Board of Health Fee). Vendors without a heat source will pay \$246 (includes \$75 Board of Health Fee). Spaces are limited; your payment secures your space. Checks should be made out to **Summit Downtown, Inc.** The deadline for all payments is Thursday, September 5.

**Weather/Cancellation Policy:** Event will be held if there's light rain. Event will be canceled if there's continuous heavy rain or severe weather. There is no rain date. Vendors will be refunded \$171 if SDI needs to cancel the event. Fire and Health permit fees are not refundable. If the vendor needs to cancel, no refund will be given.

**Setup and Breakdown:** Your location and all other setup details will be emailed to you 7-10 days prior to the event. You are responsible for setting up and breaking down. There will be a coordinator on-site to show you to your location. You must provide any and all necessary equipment, including extension cords and signage. If you are using a tent, you must bring weights with you.

**Manning your Space:** You must arrive no less than 60 minutes prior to the start of the event. Driving into the festival area will no longer be allowed 30 minutes prior to the event. You may not leave your stand/truck unattended during the event. You may not leave until the event is over at 6pm.

**Vending Space:** Once you have been accepted, you may not change the size of your set up. You may not sublet your space to another vendor.

**Fire and Safety:** You must obey all fire and health codes, laws, ordinances, and regulations. If you have a heat source, you must have a fire extinguisher that has been inspected within 1 year of the event date. Fire Dept. and Board of Health will likely be on-site to do spot inspections.

**Vending Success:** The event and its organizers do not guarantee revenue for vendors.

**Waste and Cleanup:** Trashcans for the public's use will be provided and emptied. You are responsible for keeping your area safe and free from trash during the event. You are responsible for cleaning your area prior to leaving at the end of the event. You must take any trash you generate in your truck with you when you leave the event. Vendors who do not clean their area will not be invited to future events.

**Booth Signage:** You must display your business name in a clear, uniform professionally printed manner. Pole banners may not exceed 8 feet in height.

**Amplified Sound:** You may not produce additional amplified sound from your truck/set up. Please remind your on-site staff of this rule. Only quiet Honda generators are allowed.

**Attractions:** All times, acts, and attractions are subject to change.

By submitting my application, I certify that I have read, understand, and agree to abide by these regulations.