

# Summit Downtown, Inc.

## Arts + Cars

Food Truck Application  
Application Due Date: August 15

Thank you for your interest in being a food vendor at Arts + Cars, which will be held Sunday, Sept. 15 from 10am-6pm.

**About the event:** Arts + Cars combines the PAL Classic Car Show, Downtown Art Festival (co-organized with the Visual Arts Center of NJ), live music on stage (headlined by The 52<sup>nd</sup> Street Band this year), children's activities, food trucks, and a beer and wine garden.

**Weather Policy:** Event will be held if there's light rain. Event will be canceled if there's continuous heavy rain or severe weather. There is no rain date. Please read through all the info carefully and use the below check list to make sure your application is complete.

### Application Checklist

- Completed and signed application (below)
- Board of Health Permit application: <http://bit.ly/summitbohpermit> (Send completed permit directly to Board of Health. Do not include payment. Summit Downtown, Inc. (SDI) pays for all participants.)
- Signed Hold Harmless: <http://bit.ly/achh2019>
- Certificate of Insurance. The COI needs to name "City of Summit and Summit Downtown, Inc." as additional insured. Please use the City's address for the COI: 512 Springfield Avenue, Summit, NJ 07901. (Sample you can send to your insurance agent: <http://bit.ly/summitcoisample>)
- Photo of your truck/set up
- Trucks with heat source** (including, but not limited to: electric burner, gas burner, open flame) need a Fire Department Permit: <http://bit.ly/summitfirepermit> (Send completed permit directly to Summit Fire Dept. Do not include payment. SDI pays for all participants.)

### Fees

Fees are due in full once your application has been approved. Checks should be made out to Summit Downtown, Inc.

- Fee for trucks **without** heat source - \$255. This fee includes \$75 Board of Health permit fee.
- Fee for trucks **with** heat source - \$300. This fee includes \$45 Fire Dept. permit fee and \$75 Board of Health Fee.

**Applications must be received NO LATER THAN AUGUST 15** via email to [kathryn@summitdowntown.org](mailto:kathryn@summitdowntown.org) or via mail to:

Summit Downtown, Inc.  
18 Bank Street  
Suite 108  
Summit, NJ 07901

For assistance with this application or any other questions, please email [kathryn@summitdowntown.org](mailto:kathryn@summitdowntown.org) or call 908-277-6101.

## Food Truck Information

Business Name	
Owner's Name	
Mailing Address	
Owner's Cell Phone Number	
Owner's Email Address	
Business Website	
Business Instagram	@_____
Business Facebook	Facebook.com/_____
<b>Staff Information</b>	
Name of Staff Person who will be working event	
Cell Phone # of Staff Person who will be working event	
Email address of Staff Person who will be working event	
<b>Set Up Information</b>	
Do you need access to electricity?	<input type="checkbox"/> Yes, I have a generator (only quiet Hondas allowed) <input type="checkbox"/> Yes, I need access to a plug <input type="checkbox"/> No electricity needed
Do you accept credit cards?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Dimensions of truck (or tent set up)	_____ feet x _____ feet
Please list all products you plan to sell at Arts + Cars. Attach separate sheet if necessary.	

By submitting my application, I certify that I have read, understand, and agree to abide by the Arts + Cars Food Vendor Regulations.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name