

Summit Downtown, Inc.

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AGENDA

Board of Trustees Meeting

Whitman Room, City Hall, Summit, NJ 07901

8:00 a.m. – Thursday, December 19, 2013 – NOTE DATE CHANGE PLEASE

Adequate notice of this meeting has been provided by the Secretary in the preparation of the Annual Meeting Notice, which set forth the date, time and place of this meeting, by properly posting such notices and by notifying the appropriate media representatives. Please be advised that there may be closed sessions to discuss legal issues, contract negotiations and/or personnel matters.

Please bring this agenda to the meeting with you.

1. Call to Order – *Kevin Smallwood* (2 min)
Approval of November, 2013 minutes
2. Chairperson's Report – *Kevin Smallwood* (10 min)
Clean Comm. Grant
Officers – January 2014 Election
3. Elections Results – *Bob Conway* (5 min)
4. Proposed By-Law Changes – *Susan Taylor* (10 min)
5. Audit 2012 – *Kathy Clayton, Partner, Spire Group, PC* (15 min)
6. Committees/ Projects/Office Reports (25 min)
 - a. Finance – Accept November, 2013 Financials – *Dee Felschow*
Adoption 2014 Budget
 - b. Events – *Mark Wadmond*
 - c. Street Fair Summary & Recommendation – *Annette Dwyer*
 - d. Parking Resolution – *Bob Weakley/Rich Lorensen*
 - e. Office Report – *Marin Mixon*
7. Common Council and Suburban Chambers (5 min)
8. Public Input
9. New Business
10. Other Issues and Adjournment

Trustee Meeting – January 29, 2014