

Summit Downtown, Inc.

18 Bank Street, Suite 108, P.O. Box 1502

Summit, NJ 07902-1502

T: 908-277-6100/6101

F: 908-273-9256

www.summitdowntown.org

AGENDA

Board of Trustees Meeting

Whitman Room, City Hall, Summit, NJ 07901

8:00 a.m. – Wednesday, November 20, 2013

Adequate notice of this meeting has been provided by the Secretary in the preparation of the Annual Meeting Notice, which set forth the date, time and place of this meeting, by properly posting such notices and by notifying the appropriate media representatives. Please be advised that there may be closed sessions to discuss legal issues, contract negotiations and/or personnel matters.

Please bring this agenda to the meeting with you.

1. Call to Order – *Kevin Smallwood*
Approval of October, 2013 minutes **(2 min.)**
2. Chairperson's Report – *Kevin Smallwood*
Clean Comm. Grant – Brayton School **(5 min.)**
Proposed By-Laws Changes – 2014 **(10 min.)**
3. Elections 2013 – *Bob Conway* **(7 min.)**
4. Committees/ Projects/Office Reports
 - a. Finance – Accept October, 2013 Financials – *Dee Felschow* **(10 min.)**
 - b. Events – *Mark Wadmond*
Philosophy (Accept) Halloween comments, **(2 min.)**
Holidays – need volunteers – Dec. 8, Dec. 15, Dec. 22 **(2 min.)**
Street Fair Proposal – *Annette Dwyer* **(10 min.)**
 - c. Parking – Bob Weakley/Rich Lorensen **(5 min.)**
 - d. Marketing – *Emi Havas* **(5 min.)**
 - e. Office Report – *Marin Mixon* **(5 min.)**
5. Super Bowl 2014 – *Mark Giangiulio* **(10 min.)**
6. Common Council and Suburban Chambers **(5 min.)**
7. Public Input
8. New Business
9. Other Issues and Adjournment

Combined Events & Trustee Meeting – December 18, 2013