



Summit Downtown, Inc.

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To: Summit Downtown, Inc. Board of Trustees

From: Tony Melchionna

Date: April 30, 2014

Re: Summit Downtown, Inc. Board of Trustees
April 30, 2014

Members Present: Chris Cotter, Lori Dahl, Ellen Dickson, Gregory Drummond, Annette Dwyer, Don Geddis, Toni George, Rich Lorensen, Tony Melchionna, Jerry Rotunno, Susan Taylor, Robert Weakley, Beth Welsh, Kathryn Werlein, and Marin Mixon (staff).

Guests: Valerie Olpp, Peapack-Gladstone Bank, Summit
Robert Steelman, 4aRealty, Summit
Nanette Kryston, Kryston's Hardware, Summit

Tony Melchionna called them meeting to order at 8:04 am.

Tony asked if there were any additions, changes or corrections to the March, 2014 minutes. Robert Weakley made a motion, seconded by Susan Taylor to accept the February minutes and the motion passed unanimously.

Tony then closed the Board Meeting for a Close Session to discuss the Proposed 2014 SDI Budget.

Lori Dahl, SDI Treasurer, reported to the reconvened group that the 2014 SDI Budget has been adopted and approved. This budget will be sent to Scott Olsen, City of Summit Treasurer for presentation to the Summit Common Council for approval.

Lori presented the March Financials to the board and Ellen Dickson made a motion to approved, seconded by Kathryn Werlein and it passed unanimously.

Chairman's Report – *Tony Melchionna*

Tony read a letter from Kevin Smallwood stating he was resigning as Chair of SDI due to personal reasons, but would like to remain on SDI and run as Vice Chair for the remainder of 2014.

With Kevin's resignation, the Vice Chairman Tony Melchionna automatically succeeds as Chairman. Tony asked for any nominations from the floor for Vice Chairman. Susan Taylor nominated Kevin Smallwood, and Jerry Rotunno seconded. No other nominations were brought to the table. Tony asked the Board if they would like a paper ballot or count of hands. All agreed that a show of hands would work. The vote was unanimous electing Kevin as Vice Chair.

Committee/Project Reports

Parking – *Rich Lorenson/Robert Weakley*

No SPAC meeting was held this month due to the Burgis Report being presented to the City of Summit and SDI.

A discussion followed regarding the expanding our bike areas, etc. and how we can work collaboratively with the City and other appropriate parties. Chris Cotter suggested that the City Planner, DCS, and Parking Department should be included in any future meetings.

Gregory Drummond suggested considering cover/awning for bike racks.

Burgis Study – *Tony Melchionna*

All the Trustees have been sent a link to the full Burgis Study Report online on the City's website. Marin Mixon stated that the office has two copies of the Report and anyone is free to borrow them.

The Common Council will have a presentation from Burgis Associates at the May 6th Common Council Meeting.

Next month's agenda will be a discussion of various sections of the Burgis Study. Before that time, SDI and Mayor Dickson will hold a Property Owners Meeting to inform them of the study and recommendations.

Marketing – *Kathryn Werlein*

Kathryn Werlein presented the work of the Marketing Committee through a PowerPoint presentation. Please see attached reports. Kathryn stated that the marketing mission and strategy follow quite well with recommendations from the Burgis Study. The entire Board thanked Kathryn and her committee for an outstanding job.

Summit Police Department – *Lt. Michael Cantone*

Lt. Cantone stated that the Summit Police Department and the NJ Transit Police had a meeting earlier in the week to discuss the concern about the homeless in the Summit Police Station. He asked if SDI would encourage our restaurants not to feed them especially at night. He estimates there are 6 – 10 homeless in Summit on a daily basis and that S.H.I.P., located at Calvary Episcopal Church feeds 20+ folks at breakfast time and provides them with a bag lunch.

Common Council – *Greg Drummond*

The work on the Summit Promenade will begin on Monday, May 5 and will take 4-6 weeks for the renovation.

Suburban Chamber – *Beth Welsh*

Beth Welsh noted that First Friday, May 2 the program will be “What If” – Grand Summit Hotel at 8 am.

Tony Melchionna made a motion to adjourn the meeting. Beth Welsh seconded the motion and the meeting adjourned at 9:25 am.

The next Trustee meeting is May 28, 2014.

Action Items